

BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
8th February 2018

Report of the
Penistone Area Council Manager

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update on Working Together Fund and proposals for 2018/19 grant process at 4.6**

2.3 **That Members note the financial update including budget for 2018/19 financial year at 7.5**

2.4 **That Members approve distribution costs for 2 community magazines for 2018 at a cost of £ 3,362 as detailed at point 6.1**

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17. The contract was agreed initially for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.

3.3 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed that the contract is performing very well, that there is a

continued need for this work and recommended a one year extension to run from 1st January 2018 to 31st December 2018, subject to funding.

- 3.4 A contract extension letter was issued in October 2017. Two social inclusion posts continue to be funded as part of the Penistone Area Council funding.
- 3.5 The costs for the contract extension is £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget subject to funding.
- 3.6 The final quarterly monitoring report from year one of this contract, outlined in the performance report, demonstrates that Age UK Barnsley have met all their milestones and outcomes to date.
- 3.7 A forward plan for year two of this contract has been agreed with Age UK, to include working towards a longer term sustainability plan for the work after Area Council funding for this contract finishes in January 2019.
- 3.8 Age UK will be invited to Area Council 6 months before the contract is due to finish to present details of their performance outcomes to date and advise of future service sustainability options.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
 - Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM, young people in radio: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)

- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5990
- South Pennine Community Transport , CIC extension to Pilot: £6538
- DIAL Barnsley: £4395

4.4 Total applications to date = £158,181

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget. This leaves the total remaining budget for the fund to date at £33,856

4.6 It is recommended that the remaining underspend of £33,856 of the Working Together fund is carried forward to 2018/19 so that a wide reaching promotional campaign can be launched to attract new project providers who can support the Area Council to achieve its priorities.

5.0 **New Clean, Green and Tidy Service**

5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.

5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.

5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements.

5.4 A monitoring report has been submitted by Twiggs Ltd as part of the Quarter 3 performance report, which shows satisfactory outcomes in delivery since starting the contract (not a full quarter of delivery), and a contract monitoring meeting is scheduled to take place on January 31st 2018 to agree future targets and outcomes.

6.0 **Community Magazines**

6.1 At the Area Council meeting of 7th December, the Area Council agreed to the production of 2 further editions of the community magazine at no cost. To support this there is a requirement to provide distribution costs currently estimated at £3,362. There is sufficient within 2017/18 underspend to support this cost subject to approval.

7.0 Finance Update

- 7.1 The current financial position illustrated in the table at 7.5 shows that the Penistone Area Council has allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £5157 which is carried forward to 2018/2019 budget allocation.
- 7.2 Should approval be agreed to fund the distribution costs of two further editions of the community magazine for 2018 at a cost of £3,362 , this will give a remaining amount £1,790
- 7.3 £52,000 for the Age UK Barnsley contract has been committed from the 2018/19 budget to date. Subject to performance, funding availability and need an extension of the Clean, Green and Tidy contract would be a further £98,007 from the 2018/2019 budget.
- 7.4 With current underspend from 2017/18 budget there is potential for £51,788 available to spend against priorities for 2018/19

7.5

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	2018/2019 £200,000	
Countryside Skills and Training	£100,000					£100,000
Countryside Skills and Training extension		£54,600				£54,600
Clean and Tidy Team Contract extension		£35,555	£124,445	£15,974		£175,973.44
New Clean and Tidy Team 17/18				£98,007	(£98,007 – Not committed)	£98,007 + £98,007 uncommitted
Working Together Fund		£60,000	£60,000 + £32,038	£40,000 (£10,000 transferred to Ward Alliance funding)		£192, 038
Allocation to Ward Alliance		£40,000	£20,000	£10,000 + £10,000 (from PWTF underspend)		£90,000
Vulnerable and Older People Commission			£70,000	£17,500	£52,000 Committed	£140,000

Community magazine – Penistone Matters			£3362	£3362 (£3362 uncommitted to support 2018 Editions)		£10,086
Total spend allocation	£100,000	£190,155	£309,845	£194,843	£52,000	£750,000
Remaining allocation	£0	£109,845	£0	£5157(£3362 uncommitted)	£148,000 (£98,007 uncommitted)	

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